

## Information you will need for your appointment



### If you live in subsidized housing and heat is included:

- Current (not expired) photo ID for primary applicant (the person who is signing the documents)
- Social Security cards (or acceptable alternative proof) for everyone in the household
- Current light bill if responsible for paying for lights (even if it is not in your name)
- Current HUD recertification paperwork

### If you live in subsidized housing and you pay your own heat:

- Current (not expired) photo ID for primary applicant (the person who is signing the documents)
- Social Security cards (or acceptable alternative proof) for everyone in the household
- Current light bill if responsible for paying for lights (even if it is not in your name)
- Proof of all income for entire household for one month prior to date of application
- Fuel vendor name, account number, and name on the account (The account must be in a household member's name.)
- SNAP Notice of Decision letter dated prior to last 12 months for at least one household member
- TANF Payment History Report showing amount received one month prior to date of application for at least one household member

### If you rent and heat is included:

- Current (not expired) photo ID for primary applicant (the person who is signing the documents)
- Social Security cards (or acceptable alternative proof) for everyone in the household
- Current light bill if responsible for paying for lights (even if it is not in your name)
- Proof of all income for entire household for one month prior to date of application
- Name, physical address, and phone number of your landlord
- SNAP Notice of Decision letter dated prior to last 12 months for at least one household member
- TANF Payment History Report showing amount received one month prior to date of application for at least one household member



## If you rent and heat is not included:

- Current (not expired) photo ID for primary applicant (the person who is signing the documents)
- Social Security cards (or acceptable alternative proof) for everyone in the household
- Current light bill if responsible for paying for lights (even if it is not in your name)
- Proof of all income for entire household for one month prior to date of application
- Name, physical address, and phone number of your landlord
- Fuel vendor name, account number, and name on the account (The account must be in a household member's name.)
- SNAP Notice of Decision letter dated prior to last 12 months for at least one household member
- TANF Payment History Report showing amount received one month prior to date of application for at least one household member

## If you are a Room/Boarder (heat or lights included in rent):

- Current (not expired) photo ID for primary applicant (the person who is signing the documents)
- Social Security cards (or acceptable alternative proof) for everyone in the household
- Current light bill if responsible for paying for lights (even if it is not in your name)
- Proof of all income for entire household for one month prior to date of application
- Rental receipts for the past 60 days
- SNAP Notice of Decision letter dated prior to last 12 months for at least one household member
- TANF Payment History Report showing amount received one month prior to date of application for at least one household member

## If you own and heat your own home:

- Current (not expired) photo ID for primary applicant (the person who is signing the documents)
- Social Security cards (or acceptable alternative proof) for everyone in the household
- Current light bill if responsible for paying for lights (even if it is not in your name)
- Proof of all income for entire household for one month prior to date of application
- Fuel vendor name, account number, and name on the account (The account must be in a household member's name.)
- SNAP Notice of Decision letter dated prior to last 12 months for at least one household member
- TANF Payment History Report showing amount received one month prior to date of application for at least one household member

